



# ORCHID BAY ARCHITECTURAL & LANDSCAPE REVIEW APPLICATION

Applicant Name(s) \_\_\_\_\_ Application Date \_\_\_\_\_

Street Address of Property \_\_\_\_\_ Orchid Bay Lot # \_\_\_\_\_

Mailing Address if different \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Ph # \_\_\_\_\_ Wk Ph # \_\_\_\_\_ Cell Ph # \_\_\_\_\_

The Declaration of Covenants and Restrictions and ALRC Procedures and Guidelines contain key information relevant to ALRC approval. (i.e.; fees, required documents, property setbacks, easements, structural & landscaping guidelines, fences, additions/renovations, pools & enclosures, equipment, grading and storm water drainage, etc.)

This application will not be given consideration by the ALRC until the required fee and documents are received. Make checks payable to: Orchid Bay POA, Inc. and either mail completed package to ORCHID BAY POA; ALRC Chairman; PO BOX #705; Palm City, FL 34991 or arrange with the property manager to drop off.

Once the application is approved, work must commence within 3 months of the approval. If no work is commenced, 2 extensions up to 6 months from original approval will be given upon valid request.

Estimated completion date: \_\_\_\_\_. If the ALRC approved project is not completed by this date an extension of up to (3) months will be afforded upon valid request. The owner will promptly contact the property manager or ALRC Chairman upon completion to set a final inspection date. The ALRC final inspection requires proof of a Martin County Certificate of Compliance, Certificate of Occupancy or other County document if applicable to the project.

The ALRC reserves the right, but not the obligation, to perform periodic inspections to ensure the parameters of the approved application are being followed. Absence of ALRC periodic inspections shall not excuse the property owner from executing the application as approved without deviation.

Description of new construction, addition/modification/renovation, etc.:

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***The undersigned acknowledges they have read and shall comply with the Declaration of Covenants and Restrictions, By-Laws, Articles of Incorporation and ALRC Procedures & Guidelines. The undersigned understands no work shall commence until ALRC approval is issued in writing.***

\_\_\_\_\_  
***Property Owner Signature***

\_\_\_\_\_  
***Property Owner Signature***